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24 July 1950

MEMORANDUM FOR: Assistant Director for Collection and
Dissemination
Chief, Administrative Staff

SUBJECT : Storage of Vital Documents

REFERENCES : a. Memorandum for DCI from COAPS on above
subject dated 18 July 1950 inclosing
plan dated 14 July 1950.
b. Memorandum for ADCD, Chief, Administrative
Staff, and Management Officer from DCI on
above subject dated 6 July 1950, direct-
ing implementing action on establishment
of storage space and reproducing and
storing records therein.

1. Plan inclosed with reference a. is approved.
2. It is not necessary to dispatch Annex E and F to plan
in view of action previously directed by reference b.
3. Equipment, maintenance and reproduction costs incident
to plan will be absorbed in the normal budget of the Administra-
tive Staff.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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Acting Executive

Document No. 46
To be placed in Class. ☐
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